

Human Resource Seminar

*“New Forms, Posters & Rules”
Administering ADA/FMLA in the Workplace*

If you heard there were changes in the old ADA and FMLA laws last year, you were right. Did you realize they are already in effect as of 1/1/09? Do you know what the new rules are? Do you know if your in compliance? Do you know what the new forms or posters are or how to get them?

If not this program is for you.

- Learn the changes that became effective 1/1/09
- Learn how those changes should be implemented in the workplace
- Understand what policies, job description, internal protocols, tools, forms, letters might need adjusted or replaced
- Understand how to focus on the essential functions of a job and job restrictions to identify a reasonable accommodation
- Understand changes that may affect leave policies such as military caregiver leave
- Get some ideas on how to monitor Leave Abuse

A seminar for HR professionals at all levels, owners, managers, supervisors and office administrators.

Reservations Chamber Members: \$20 per person
Non Members: \$40 per person

Number of Individual Reservations: _____

Name(s): _____

Company: _____

Address: _____

City, State, Zip: _____

E-Mail: _____

Credit Card Payment Please Invoice Check Enclosed

Visa Master Card Discover

Card Number: _____ Expiration Date: _____

SIC Code: _____ Signature: _____

Reservations made and not cancelled within 72 hours prior to event will be invoiced.

Presenter:



The use of this seal is not an endorsement by HRCI of the quality of the program. It means that this program has met HRCI's criteria to be pre-approved for recertification credit.

HR SEMINAR

Tuesday, March 17, 2009

9:00 a.m. - 12:00 p.m.

**Lincoln Land Community College's
Capital City Training Center**

130 West Mason Street

Room 203

Springfield, Illinois

Sponsors:



**Register Online at www.gsc.org
or return form to:**

The Greater Springfield Chamber of Commerce
3 S. Old State Capitol Plaza
Springfield, IL 62701
Phone: 217.525.1173 Fax: 217.525.8768